

## Checking My Schedule in UKG Mobile



There are differences in how mobile devices display items. Your device may display the following items differently than shown.

Use the [Setting Up UKG Workforce Central](#) job aid to set up UKG on your device. Once you set up UKG, use the following steps to review your schedule.

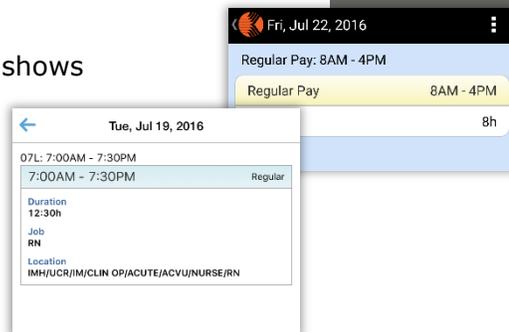
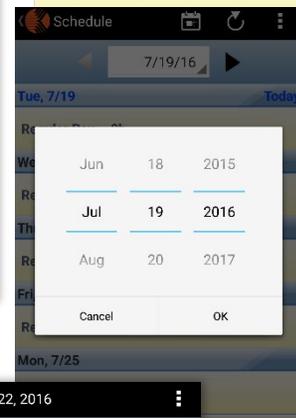
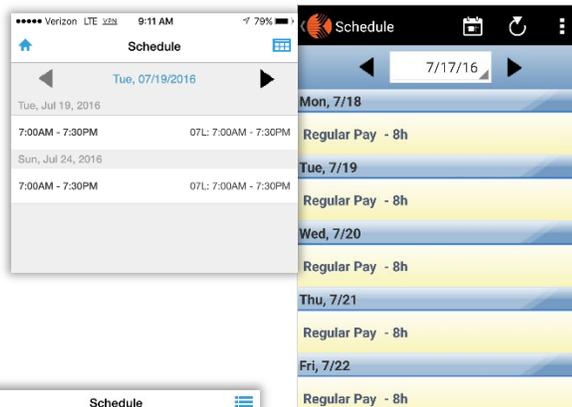


UKG Workforce Central

- Log into UKG Mobile; tap Schedule on the Home screen
- Only shifts and pay codes scheduled in the next seven (7) days will show
- Change the range of dates by using the back and forward arrows next to the date at the top of the screen

**OR**

- (Apple) Tap the calendar icon and choose another day
- (Android) Tapping the date opens the date chooser; tapping the calendar icon returns you to the current date
- Tapping a shift or paycode will open a detail screen which shows information such as paycode, shift type, duration, etc.



**Please note: You can't request extra shifts or shift swaps in Kronos Mobile at this time**