

ID: _____



Location

Received

AISLE OF WREATHS CHECKLIST

Costs: _____

Width: _____

Upon receipt of this list at the check-out table, you will receive two thank you tickets to Festival of Trees (Wednesday, Dec 3 thru Saturday, Dec. 6, 2025).

Name of Wreath: _____ (22 characters max)

Honor/Memorial Name (if applicable): _____

Description: _____

- ☐ No items have been nailed or screwed to the door
 - ☐ Ornaments have been glued together and wired on
 - Y / N Has Lights
 - Y / N Battery Powered: Y / N Extra batteries are in bag behind door
 - Y / N Wreath hanger goes with wreath – place sticker
 - Y / N Carpet square goes with Wreath – place sticker
 - Y / N Item has Gift Certificate – if so, collect and fill out form
 - ☐ Any boxes have been marked and left behind door
 - ☐ Story (if applicable) has been emailed to festivalwreaths@gmail.com
 - ☐ Itemization of Expenses turned in
 - ☐ Sign has been verified – decorator initialed
 - ☐ Tickets/Voucher given to Decorator
- } Staple to this checklist
and put in inbox

Special Instructions: _____

Decorator's Signature _____

Aisle Worker's Signature _____

Place this section on the wreath/door after the display is completed and checked out.

Name of Wreath _____

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